

**REQUEST FOR PROPOSALS:
MINNESOTA LIONS CHILDHOOD CANCER FOUNDATION
SURVIVORSHIP RESEARCH AWARD**

Intent to Submit Open: September 25, 2023
Intent to Submit Due: October 16, 2023
Request for Full Proposals: October 20, 2023
Full Proposals Due: November 17, 2023
Funds Awarded: January 12, 2024

The University of Minnesota Childhood Cancer Survivor Program has created this award to honor the significant contribution the Minnesota Lions Childhood Cancer Foundation has made to shape the future of cancer survivorship care for childhood cancer survivors in Minnesota and beyond. We invite applications that focus on improving the quality and quantity of life for childhood, adolescent and young adult cancer survivors. We anticipate awarding up to two awards with a maximum of \$100,000 awarded for this grant cycle. Projects will be carried out over 1-2 years, with midpoint progress reports required. We encourage junior faculty members to apply but all faculty are eligible and we will give special consideration to new and innovative cross-disciplinary collaborations.

CRITERIA

Proposed projects should have direct application to pediatric cancer survivorship. This includes basic, translational, and clinical research. Applications focused on the following topics are encouraged, but all applications will be considered:

- Cardiac health
- Healthcare delivery
- Genetic predisposition to late effects
- Mental health & neurocognitive late effects

Application Requirements

Correspondence indicating your intent to submit a proposal is mandatory and must be sent by 4pm on October 16, 2023 to Sarah Jutila Peterson (juti0009@umn.edu). This email must include 1) investigators involved and affiliations; 2) title of proposal; and 3) broad specific aims and objectives. Letters of intent are for administrative planning; they will be reviewed to verify eligibility of the investigators involved and alignment with the aims of this mechanism. PIs will receive an email confirming approval to proceed with submission of a full proposal by October 20, 2023.

FULL PROPOSAL

The deadline for submission of full proposals is November 17, 2023. An electronic version of the proposal (single pdf) is to be submitted to Sarah Jutila Peterson (juti0009@umn.edu). Notifications of funding status will be sent by January 12, 2024.

Proposals

- We will allow salary support for Assistant Professor PIs up to 15% (max \$15,000).
- We will consider applications/budgets of \$50,000 over one year or \$100,000 over two years.
- Faculty members may only submit one proposal as PI but may be Co-I on multiple proposals.

Preparation of Proposals

Proposals cannot exceed (in total) four (4) single-spaced pages. The page limitation includes any tables/figures. Budget and justification, as well as references, are not included in the page limits. Proposals that do not comply with these guidelines will not be considered.

- Arial size 11 font type and size must be used. One-inch margins must be used.
- Proposals should include:
 1. Cover letter including Principal Investigator(s) and Co-Investigators names and affiliations. Not included in the page limit.
 2. Title

3. Specific Aims
4. Significance of the Research – Explain how funds will help the project/program to move forward.
5. Background
6. Preliminary Work (if applicable)
7. Description of Proposed Research – e.g. methods, statistical considerations such as sample size and data analyses, timetable, etc.
8. References. Not included in page limit.
9. Budget and Budget Justification – Use NIH style format briefly summarizing categorical costs (e.g. faculty if applicable, personnel, supplies) associated with the project.
NOTE: Budgets up to \$50,000 over one year or \$100,000 over two years will be considered for research-related expenses. Assistant Professor faculty may include up to 15% salary support (max \$15,000, not including fringe) for the project. Not included in the page limit.
10. Current format NIH biosketches of all key personnel. Not included in the page limit.
11. Lay Summary – A paragraph in lay language, describing the project, including the purpose of the study and how the results may potentially impact childhood cancer survivors. Not included in the page limit.
12. Impact on Career or Further Proposals Summary – In addition to the “Significance of the Research” section – A paragraph describing how the award will support futural proposals and/or the career development for the Principal Investigator(s) and/or Co-Investigators. Not included in the page limit.

Review

Proposals will be reviewed. Reviewers will be internal and/or external to the University. Proposals with a mean score >5 (1=highest score, 9=lowest score, using NIH format) will not be considered for funding.

REPORTING REQUIREMENTS

Progress Report

For projects spanning two years, a one-year progress report must be submitted electronically to Sarah Jutila Peterson (juti0009@umn.edu) by April 1, 2025. The report will consist of:

- A one (1) page progress update including:
publications in preparation, submitted or published; abstracts of data presented at meetings; short description of research progress; plans for national level grant submission, and future directions for the project. A financial report of expenditures will be obtained from the Department of Pediatrics accounting staff.
- A ½ page summary in lay language including the purpose and results to date of the study, how the results could potentially impact patients, any discoveries or patents, papers published, national presentations, plans for national level grant submission and future directions for the project.

Final Report

A final report with budget summary is due on April 1, 2025 for one year projects and April 1, 2026 for two year projects. All materials must be submitted electronically to Sarah Jutila Peterson (juti0009@umn.edu). The final report will consist of:

- A two (2) page final summary including:
publications in preparation, submitted or published; abstracts of data presented at meetings; summary of research progress; plans for national level grant submission, and future research directions. A financial report of expenditures will be obtained from the Department of Pediatrics accounting staff.
- A ½ page final summary of the project in lay language, including the purpose and results of the study, how the results will potentially impact patients, any discoveries or patents, papers published, national presentations, plans for national level grant submission, and future research directions.